



COUNTY OF SAN DIEGO

Leon L. Williams San Diego County Human Relations Commission

Agenda Item

Date: March 23, 2021

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To: Leon L. Williams San Diego County Human Relations Commission

Subject:
**OFFICER ELECTIONS – STATEMENTS OF INTEREST IN SERVING AS
CHAIR AND/OR VICE-CHAIR**

Overview

The Commission's adopted Bylaws include a process for the election of Officers. Elections occur in March. This is an overview of the process provided in the Bylaws. At today's meeting, members interested in serving as Chair and/or Vice-Chair may make statements, up to three (3) minutes in length, expressing their interest.

Background

The Leon L. Williams San Diego County Human Relations Commission (Commission) adopted its Bylaws on November 10, 2020, and the Board of Supervisors approved them thereafter on November 17, 2020.

The Bylaws, Article IV, provide that a Chair and Vice-Chair are selected annually. The process begins in March of each year, as follows:

- (1) Each Commissioner will be asked if there is interest in serving as Chair or Vice-Chair, or both. Each interested Commissioner must have at least one year remaining on their term. Each interested Commissioner will be allowed three minutes to inform the Commission why they are interested in serving as Chair or Vice-Chair, or both.
- (2) At least 10 days prior to the selection meeting, County staff will distribute to the Commission the application of each interested Commissioner together with any additional information an interested Commissioner may have submitted for the Commission's consideration.

- (3) At least 7 days prior to the selection meeting, Commissioners may submit to staff two names; one name for Chair and one name for Vice-Chair. The same name may be submitted for both offices.
- (4) No later than 5 days prior to the selection meeting, the Commission will receive the names submitted and the number of times each name was submitted.
- (5) At the selection meeting, the information described above will be presented to the Commission and the Commission may make motions to select a Chair and Vice-Chair from the names on the list.

Timeline

This agenda item was carried forward from the March 4, 2021 meeting, due to time constraints. The dates below are based on the Commission meeting on April 13th. Accordingly, we have adjusted the prior timeline and suggest the following:

- March 23rd: Commissioners express interest in serving Chair or Vice-Chair, be allowed up to three (3) minutes to inform the Commission why they are interested in serving as Chair or Vice-Chair, or both.
- March 29th: Interested members provide staff with any additional information for Commission consideration.
- April 1st: Staff send interested members' original Commission applications and any additional information provided for consideration.
- April 6th: Members each submit up to two names for each office; the same name may be listed for each office.
- April 8th: Commission receives the names listed with a tally of the number of times listed.
- April 13th: The list of names with the number of times they were listed will be presented to the Commission. Commission makes motions to select a Chair and Vice-Chair from the list.

If the March 23rd meeting does not provide sufficient time for all those interested to make their statements, then the remaining statements would carry over to the next meeting, and the timeline would be adjusted accordingly.

Attachments

- A. Bylaws

Originating Department

Office of Ethics and Compliance

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